

NC STATE UNIVERSITY

Khayrallah Program for
Lebanese-American Studies



May 27, 2013

To our supportive community,

Thank you for your continued interest in the Khayrallah Program for Lebanese-American Studies. We are proud to announce our exhibit *Cedars in the Pines: The Lebanese Community in North Carolina* will open this coming February, 2014 at the North Carolina Museum of History in Raleigh.

At this time we are reaching out for the most vital component of the exhibit: its Artifacts. Through loaned objects, heirlooms, original photographs, and documents the exhibit will tell personal stories about Lebanese-Americans in our state. Our staff is trained in the latest standards of museum preservation and will devote the utmost care and attention to the items you choose to loan to the exhibit. We have secured a safe location for object storage until their transfer to the curators at the North Carolina Museum of History in January of 2014.

Please take the time to consider sharing your family's heirlooms with others through *Cedars in the Pines*. Attached is a list of objects we are looking for, but we are also interested to learn of any other objects you have that might benefit the exhibit. Please also understand that due to space limitations we cannot accept all objects offered. The Program's loan, care, and insurance policy are outlined in the attached Incoming Loan Agreement.

If you would like to temporarily loan objects for the exhibit please call us at [919-539-8131](tel:919-539-8131) or send an email to nclebanese@gmail.com. Be sure to describe the objects you would like to share and their significance to you and to Lebanese History in North Carolina.

We appreciate your continued support!

Sincerely,

Akram Khater, Ph.D.
Alumni Distinguished University Professor (CHASS)
Professor of History
Director, Middle East Studies Program
Director, Khayrallah Program for Lebanese-American Studies

OBJECT LIST

Here is a basic list of what we hope to gather for the exhibit *Cedars in the Pines*. Please keep the following in mind as you consider what you might want to lend.

- Artifacts include any manmade objects, photographs, and documents, and they don't have to be old.
- We have already collected and scanned hundreds of photographs and documents from the community. However, if you did not have the chance to contribute your own photos and family papers please let us know if you have something that falls into the categories below. Where there is a chance we have significant documentary coverage of the topic already, we may still need your contribution to fill gaps in our exhibit.
- Keep in mind that our exhibit covers the period from the 1890s through today. We hope to collect artifacts representative of the entire history of Lebanese in North Carolina.

We are looking specifically for:

1. Artifacts brought from Lebanon by immigrants
2. Artifacts related to the life of immigrants before they left Lebanon
 - a. Jobs, education, home, family
3. Artifacts of a religious nature
4. Artifacts related to education (both in North Carolina and Lebanon)
5. Artifacts related to making Lebanese food
6. Artifacts from Lebanese businesses in North Carolina
7. Artifacts from Lebanese community gatherings in North Carolina
8. Artifacts from Lebanese weddings (both in North Carolina and in Lebanon)
9. Artifacts related to Lebanese cultural traditions
 - a. Example: Dance
10. Artifacts and examples of Lebanese music, instruments, and American adaptations

*If you have artifacts that don't fit these categories please let us know; we may still be interested in incorporating them into the exhibit.

INCOMING LOAN CONDITIONS

Care and Preservation

KPLAS will give the same care, according to prevailing professional museum standards. It is understood by the Lender and borrower that all tangible objects are subject to gradual inherent deterioration for which KPLAS is not responsible. KPLAS will not alter, clean or repair objects on deposit. The Lender certifies that the objects lent are in condition to withstand ordinary strains of packing, transportation and handling. Evidence of damage at time of receipt or while in KPLAS' custody will be reported immediately to the Lender.

Extension, Return, Cancellation, Abandoned Property

1. The object(s) in custody may remain in the possession of KPLAS for the time specified in the contract, but may be returned to the Lender at any time earlier by KPLAS. If an extension is requested for long-term research, examination, or exhibition, KPLAS will make a formal, written request to the Lender. Any intention by the Lender to recall or cancel the loan must be for good cause, communicated to KPLAS with at least two (2) weeks' notice, and will result in the Lender's responsibility to transport the object.
2. Unless otherwise noted in writing, KPLAS will return the items only to the Lender and only at the address specified in this agreement. The Lender shall promptly notify KPLAS in writing of any change of address. KPLAS assumes no responsibility to search for a Lender who cannot be reached at the address specified in this agreement.
3. If KPLAS's efforts to contact the Lender within a reasonable period following the expiration of the loan are unsuccessful, and no special arrangements have been made for the return of the loan, then the objects will be placed in storage at the Lender's risk and expense.

Ownership and Change in Ownership

The Lender agrees that he/she has full legal title and copyrights to objects loaned to KPLAS or that he/she is an authorized agent of the Owner or Owners of them. The Lender will notify KPLAS promptly of any change of ownership of the items in custody for whatever reason.

Interpretation

Any object(s) to be placed on exhibit is open to interpretation by KPLAS. The Lender loans the object(s) with the understanding that he/she cannot restrict, command, or otherwise determine the manner in which KPLAS will interpret the object, its use, and its placement in the exhibit.

Reproduction and Credit

Photographs or copies may be made of the objects for the purpose of cataloging, non-commercial educational uses, publicity, and registrarial purposes. Any further use of such photographs or copies will be made only with written permission from the Lender as noted on this contract. Each object will be labeled and credited to the Lender as provided on this contract for display labels and publication credits.

Insurance

Objects lent to KPLAS will be insured under the **North Carolina State Fine Arts Insurance Policy** until the object's transfer to the North Carolina Museum of History at which time objects will be insured under the NC Museum of History's insurance policy.